



# General Data Protection Regulation (GDPR) – Important Information for Club Members of Loughgiel Shamrocks GAC

## General Data Protection Regulation (GDPR) – Important Information:

Please note the document below covers the GDPR information for:

**GAA: Gaelic Athletic Association**

**CA: Camogie Association**

We are committed to respecting your privacy. This notice is to explain how we may use personal information we collect before, during and after your membership with us. This notice applies to you if you have registered to become or are a member of our club. This notice explains how we comply with the law on data protection, what your rights are and that, for the purposes of data protection, we will be the controller of any of your personal information.

We have not appointed a Data Protection Officer to oversee our compliance with data protection laws as we are not required to do so, but our Chairperson has overall responsibility for data protection compliance in our organisation. Contact details are set out in the "Contacting us" section at the end of this privacy notice.

The following Privacy Information is being provided to you as outlined in the General Data Protection Regulation. It is intended to inform you of how the Personal Information provided on your membership application will be used, by whom and for what purposes. If you are unclear on any aspect of this document, or want any further information, please contact the GAA's Data Protection Officer (00 353 1 8658600 or [dataprotection@gaa.ie](mailto:dataprotection@gaa.ie)).

### **Data Protection:**

*As a member of Loughgiel Shamrocks GAC:*

I understand the personal data on this form ("Membership Application") will be used by the Club and the GAA / CA for the contractual purpose of registering (or re-registering) and maintaining my Membership; I understand that the Personal Data will be retained by the Club and the GAA / CA for such period as my Membership subsists;

I understand that I can resign my Membership by writing to the Club or the GAA / CA and my Personal Data will then be erased;

I understand that my Personal Data will also be used for administrative purposes to maintain my Membership including registrations, team sheets, referee reports, disciplinary matters, Injury Reports, transfers, sanctions, permits and for statistical purposes; and

I understand that if I do not provide my Personal Data my Membership cannot be registered with the Club and the GAA / CA.

**Privacy Notice:**

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**Who is the data controller?**

The Club and the GAA / CA are Joint Data Controllers of the Personal Data and our Chairperson has overall responsibility for data protection compliance in our organisation.

Our Data Protection Officer for the GAA is Gearoid O'Maolmhicil. You can contact our Data Protection Officer at dataprotection@gaa.ie or 00 353 1 8658600 if you have any questions or wish to make any request in relation to your personal data.

**What is the purpose of processing my Personal Data?**

The purpose for processing your Personal Data is that it is necessary for the performance of a contract in order to register and maintain your membership with the Club and the GAA / CA.

**Will anyone else receive a copy of my Personal Data?**

Your Personal Data can be accessed by certain members of the County Boards, Provincial Boards and National Administrative function in Croke Park. This will be done in accordance with our data protection policy only.

In the event of an injury or insurance claim, details of your claim which will include your Personal Data will be passed to the GAA's Insurance underwriters, Willis Insurance, Elm Park, Merrion Road, Dublin 4, Ireland.

**Where is your Personal Data stored?**

Your data will be stored electronically on the GAA Membership Database which is provided by Servasport Ltd, 11th Floor, Causeway Tower, 9A James Street South, Belfast, BT2 8DN. Paper copies of the Membership Application forms are held securely by the club registrar and are systematically destroyed at the end of each season.

**Who is Servasport Limited?**

Servasport Limited is a "data processor" who hosts the database on which your information is stored. We have a contract in place with Servasport Limited to ensure your Personal Data is stored safely and securely.

**How long will your Personal Data be stored for?**

Your Personal Data will be held for the duration of your Membership and it will be deleted by us in the event that you resign your Membership or you are expelled in accordance with the Official Guide. However we may retain your Personal Data after your Membership ceases if we decide that it is strictly necessary to do so in the circumstances in accordance with our data retention policy.

**How can I obtain a copy of the Personal Data held by the Club /GAA / CA?**

You have the right to request a copy of all of your Personal Data and can do so by contacting us. This information will be provided to you within one month.

**What are my privacy rights relating to my Personal Data?**

You have the right to have your Personal Data updated, rectified, or deleted if you so wish. You have the right to object to your Personal Data being processed and to withdraw your consent to processing – You can do so by contacting us.

**Where can I get further information?**

Further information regarding your rights can be obtained through the Office of the Data Protection Commissioner, Canal House, Station Road, Portarlinton, Co. Laois, or on the website [www.dataprotection.ie](http://www.dataprotection.ie)

**How do I make a complaint or report a breach?**

Should you wish to make a complaint or report a breach under in relation to your Personal Data, you can do so by emailing the Office of the Data Protection Commissioner using the following email address: [info@dataprotection.ie](mailto:info@dataprotection.ie)

**Contacting Us**

In the event of any query or complaint in connection with the information we hold about you, please email [secretary.shamrocks.antrim@gaa.ie](mailto:secretary.shamrocks.antrim@gaa.ie)

**Version dated 25th May 2018**